#### Getting a job in Instructional Design: Trends & Tips



Stephanie Barry

1. Know what you want

# I'M OPEN TO ANYTHING

#### 1. Know what you want: Job titles



- Instructional Designer (ID), LXD
- eLearning Developer
- Educational Technology
  Specialist
- Program Manager
- Director
- Vice Provost

#### 2. Do informational interviews



## Contract vs Full-time (FTE)

Contract

Full-time Employee

Higher pay, less benefits

• Lower base pay, higher benefits

Pro-Tip: **Double the hourly wage** to calculate the *approximate* annual base salary.

\$50 per hour = \$100,000 per year

#### 3. Use LinkedIn





#### 3. Use LinkedIn: Reply to recruiters



#### **Urgent Opening**

Below are the job requirements from the client. Please review the JD. If you are interested, send an updated resume and your phone number so that we can discuss.

**Job Title: Program Manager** 

**Job Location: Remote** 

Job Duration: 6-12 months

Job Description (JD)

#### 3. Use LinkedIn: Decipher Job Descriptions

- Education = K-12, CC, University
- New Hire **Onboarding** = Orientation
- Enablement = Sales Training
- Talent Development = Employee Training
- Stakeholders = The teacher / facilitator, or manager

#### 4. Have an ATS-friendly resume

Applicant Tracking System (ATS) - "scannable" by a computer

X NO - Remove pic, make 1 column

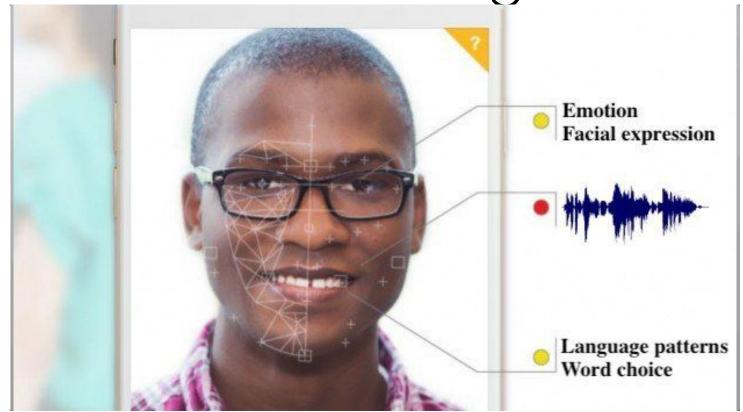
✓ YES - 1 column



#### DENVER DAHL **Account Manager** L +1 555 555 5555 @ denver.dahl@example.com @ linkedin.com/denver-dahl San Francisco, CA EXPERIENCE Key Account Manager 2016 - Ongoing San Francisco, CA Lauzon is a leading worldwide manufacturer, designer, and supplier of bearings, linear motion products, precision bearings, spindles, seals, and services. Responsible for business development with Key Accounts with main focus in ENERGY, POWER UTILITIES and HEAVY industries. Achieved 12% growth in the account's revenue and 7% profitability improvement. Generated \$2,000,000+ new revenue by signing 10 new accounts. · Presented to over 600 delegates in Europe for facilitating new insurance tracking process. . Established a Cloud Team and increased Cloud Business profit 8X. Senior Account Manager Koepp Inc Koepp Inc is Google Street View certified agency. Managed Search, Shopping & Display ads for major brands with total monthly ad spend of around \$150,000/month Managed the largest key account generating \$17,500,000 annually. . Worked with the BSO team for 6 months as being the sole responsible for their online marketing campaigns Account Manager Infrastructure & Application Development Drouin S.A.R.L. 2012 - 2014 San Francisco, CA Pioneered sales of Fixed+mobile services in Spain in 2012 Achieved 126% Revenue Attainment in H2 (Jan-Jun 2015). Increased a French fashion brand PPC revenue by 90% YoY, mainly with the help of our shopping campaigns . Achieved to reach a level of satisfaction of 9+ over 10 with the usage of Oracle Support for one top account. **EDUCATION** Master of Marketing Management [MMM]

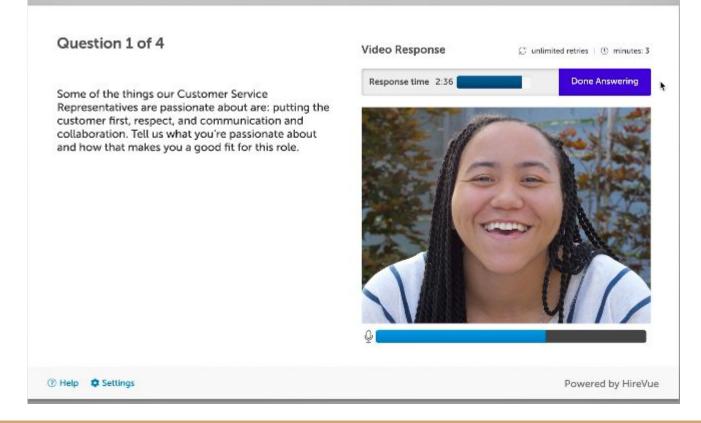
#### 5. Practice Interviewing

- STAR
- Salary



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#### 6. Stay Organized and Say Thank you



Job Search / Info Interview Tracker (for you!)

www.tinyurl.com/ job-search-tracker

## Tips

- 1. Know what you want
- 2. Do informational interviews
- 3. Use LinkedIn: Referrals and Recruiters
- 4. Have a good, ATS-friendly resume
- 5. Practice Interviewing
  - a. STAR
  - ь. Salary
- 6. Stay organized and say thank you